

EUCHARISTIC MINISTER TRAINING OUTLINE

As Eucharistic Ministers, we participate in one of the most awe-inspiring ministries available to the laity. Our mission is simple: deliver the Eucharist to Christ's people as expeditiously and as reverently as possible. It is the Eucharist, not us, that is at the core of the ministry.

SIGN-IN

The most important duty of a Eucharistic Minister is to honor the serving schedule. A schedule is sent out every four months. Check your scheduled dates, calendar them and arrange for a substitute if a conflict prevents you from serving. All assigned ministers must arrive 10 minutes before the start of Mass and sign the minister book in the back of the church. Find your mass, your name, **choose Ciborium or Cup with a check mark** and initial. **Around five minutes before mass, the captain will get substitutes for those who have not signed in.**

Important: Problems with having too many ministers on the altar will be solved if scheduled ministers arrive early to their mass and sign-in. If you are not scheduled, stop by the ministry book and alert the captain that you are available to be a minister. Before Mass starts, you may be asked by the captain to be a minister.

MINISTRY PROCEDURES

1. Ministers should sit in the left front half of the church. After the sign of peace, ministers will proceed to the altar.
2. Ministers are to stand toward the front of the wall banner close to the altar, leaving room for the priest to walk in front of the ministers. The first two/four/six people will be ministers of the cup and the last three/five will be ministers of the host. Remember which specie you signed up for, and stand accordingly.
3. The priest will administer the host to each minister. He will return to the altar and bring the cup to the 1st and 2nd ministers. The ministers will administer the cup to the ciboria ministers, bypassing the remaining cup ministers who will receive the cup from the priest. The priest will distribute the vessels to the remaining ministers.
4. Upon receiving their vessels, ministers will go to the side aisle first and then around main aisle. Be sure to stand to ensure a smooth flow of communicants. Cups should stand far away from the ciboria to eliminate bunching up of recipients. The first Ciboria and the first Cup should give Eucharist to the altar servers before leaving the altar.
5. If you run out of hosts and Fr. Kerry is the celebrant, go to the altar, take the reserve ciborium out of the tabernacle; place the reserve ciborium on the corporal and transfer the hosts into your ciborium. For all other priests, go to another ciborium minister to get additional hosts.
6. Ministers of the cups are to use their purificator to wipe the inside and outside of the cup before presenting the cup to the next communicant. Be sure to open the purificator fully and try to use a fresh section of the cloth each time you wipe the cup. When you are finished distributing the Precious Blood, take the cup to the sacristy, consume any remaining Precious Blood, and place the cup on the corporal to the left of the sink. If

there is too much Precious Blood left over for you to consume, wait in the sacristy for other ministers to arrive in the sacristy to help you. Return to your seats.

7. If you have a ciborium, you will return it to the altar. If Father is at the altar, do not go to the altar, just reach up and give the ciborium to Father. If Father has not returned to the altar, wait at the steps for him to return to the altar. If you place your ciborium on the altar place it on the **corporal** in the center of the altar.

PURIFICATION

Purification of the vessels takes place in the Sacristy by another priest or deacon. **ALL** assigned Ministers should plan to get to the sacristy **AFTER** the service is completed (that means after the final song). The vessels have been purified; ministers are to wipe the ciboria with a terry towel to ensure that the ciboria are dry; do not immerse the ciboria in water. The bowls of the cups are to be washed with soap and HOT water. Do not immerse the metal cups in standing water. Washing up will only take a few minutes if all the ministers go back to help.

OTHER NOTES

Scheduling: You may be asked to serve twice a month at regular intervals. If this is a hardship, please let Grace Wickersham know (gwickers@gmail.com; phone: 949-760-1109).

Dress should be **respectful and appropriate**. Jeans, short or mini-skirts, sweats, shorts, tee shirts, and beach attire are not appropriate attire for the altar.

Blessing: You may say: “God Bless You”; **do not say** the priestly blessing of “In the Name of the Father ...”.

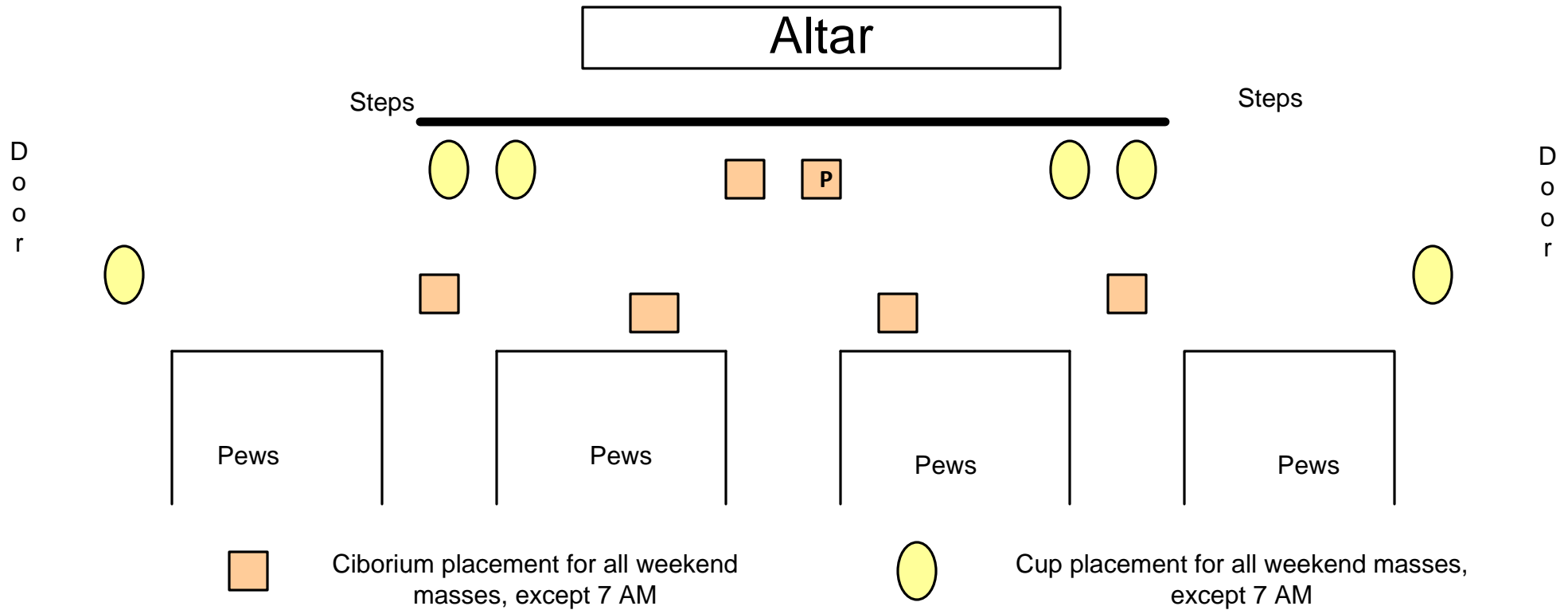
Host must be visible to the communicant. Elevate the Host when you say, “Body of Christ”.

THE EUCHARISTIC MINISTER TEAM

Moderator	Father Joseph Nguyen
5:00 PM Saturday	Marie Parker; 644-8035, Newpjim@aol.com
7:00 AM Sunday	Marge Shillington: 714-640-9398; shillmarge@hotmail.com
8:30 AM Sunday	
10: 00 AM Sunday	Peggy Bielen; 219-9959; pbbielen@hotmail.com Leslie Barber; 644-7088; lesliebarber@integrity.com
11:30 AM Sunday	Cathy Andrews; 642-8975; candrews@sbcglobal.net Grace Wickersham; 760-1109; gwickers@gmail.com
5:00 PM Sunday	Kathy Wilmes; 714-635-3572; kwilmes@anaheimoc.org Sherry Khatab; 714-797-8775; sherryk167@gmail.com

THANK YOU

PLACEMENT OF EUCHARISTIC MINISTERS



Placement System

As lined up from the banner, the first six ministers are cups and the last five ministers will get the ciboria. The first two ministers to the cup will distribute the Precious Blood to the ciboria ministers (7-11). As the remaining ministers receive their vessels, go immediately to the farthest right and left positions and filling in the closer positions. As ministers receive their vessels, move closer to the banner. Walk toward the priest, don't make him walk to you. The last cup should wait for the 1st ciborium to receive a vessel. These two ministers will give communion to the altar servers. When done with distributing communion on the altar, the ministers will go to the farthest positions first and fill in closer to the central aisle position. The last ciborium stands next to the priest at the center aisle. That way, if there is a deacon, the deacon's position is next to the priest.

If ministers miscount and there are too many ministers on the altar, the last minister should receive both species and return to their seat.