

**MINUTES SUMMARY**  
**STEWARDSHIP CORE TEAM MEETING**  
Saturday, April 26, 2008

**PRESENT:** (At the Diocesan Quarterly Meeting) Gina Adams, Fr. Kerry Beaulieu, Jennifer Clark, Dennis McGovern, Theresa Sniadowski, Laura Tangredi with baby Tangredi. Recording Secretary, Carol Fallon.

**ABSENT:** Dan Brown, Steve Kann, Jennifer Norminton, Hannah Meany, Harry Siemonsma, and Greg DiRocco.

**Meeting Called to Order:** Having no regular April meeting scheduled by the OLAQ Stewardship Core Team Committee, members of the Stewardship Core Team Committee were invited to attend the Diocesan Quarterly meeting to be held on Saturday, April 26, 2008, at Our Lady Queen of Angeles in the Parish Hall. On or about 9:15 a.m., the regular meeting of the Diocesan Quarterly Meeting was called to order by Chairman Debbie Leaverton.

**Opening Prayer:** The opening prayer, "Prayer for Those Who Sow Seeds" was read in succession by members present at the meeting.

**Parishes Present:** Parishes represented at the Diocesan Quarterly Meeting were Our Lady Queen of Angels, St. Callistus in Garden Grove, St. Boniface in Huntington Beach, La Purisima in Orange, and the Diocese of Orange.

**Review of Last Meeting's Minutes:** The Minutes of the March 15, 2008 meeting will be held over for approval at the OLQA Stewardship Core Team Meeting which is scheduled for Saturday, May 17, 2008.

**AGENDA ITEMS FOR DISCUSSION:** (Presented by Debbie Leaverton)

Stewardship Teams Network Gathering Agenda attached for reference.

**Highlights:**

- Job Description attached
- Clergy Stewardship Day/Stewardship Night: Dan Conway was the presenter. This will continue as an annual event.
- Interviewer/Facilitator Training – OLQA: How to use gifts; training how to conduct interviews; how to discern those with gifts; can be the invitation to change one's life.
- Resources: Forming Generous Hearts; (see attached agenda for other resources).
- Our Sunday Visitor Conference: Brochure available; Bishop Brown to celebrate Mass; trying to make multi-cultural.

## **Parish Sharing:**

- St. Callistus: They are just beginning their core team; to study the Pastoral Letter – 6 sessions.
- La Purisma: Developing first Ministry booklet; bulletin every week.
- St. Boniface: They have free parking for pregnant women -designing areas other areas for those that need help; developing their core team.
- Our Lady Queen of Angels: Discussed the “Blue Cards” and how to reach more parishioners by putting on OLQA website; Outreach Sunday; how stewardship should be presented at Mass; how OLQA is updating their Bulletin and putting it on its website; submitting new core team committee names – what’s involved; finalizing OLQA’s Ministry Booklet; stewardship appreciation.

## **ADJOURNMENT:**

Closing prayer by Father Kerry. Having no further business, the meeting was then adjourned by Debbie Leaverton at or about 11:30 a.m.

**Next Meeting:** The next regular meeting of the OLQA Stewardship Core Team Committee will be held on April 26, 2008, beginning at 9:00 a.m.

**Stewardship Teams Network Gathering**  
**April 26, 2008**  
**Our Lady Queen of Angels Church**

**Agenda**

9:00 a.m. Hospitality

9:15 a.m. Welcome and Prayer

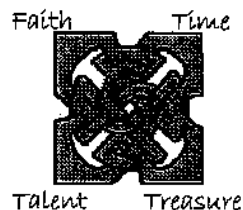
Introductions around the Room (name, parish and role)

Updates from the Diocese – Debbie Leaverton

- Job Description – Stewardship Team Member
- Clergy Stewardship Day/Stewardship Night – review/update
- Stewardship Renewal Materials – Available upon request
- Interviewer/Facilitator Training-OLQA – 4/19-20/08
- Called & Gifted Workshop – St. Catherine of Siena – 5/3/08
- Regional Stewardship Conference – Our Sunday Visitor – 9/14-16/08  
Anaheim, CA
- ICSC Institute of Stewardship & Development – Danville – 7/21-25/08
- ICSC National Stewardship Conference – Chicago – 10/12-15/08
- Stewardship Leaders Contact List Update
- Stewardship Resources
  - Various Resources to Review on Table
  - Parish Stewardship Manuals
  - Pastoral Letters (\$6.00/each)
  - CD's/Videos in Stewardship Library
  - [www.archlou.org](http://www.archlou.org)
  - [www.archstl.org/stewardship](http://www.archstl.org/stewardship)
  - [www.catholicstewardship.org](http://www.catholicstewardship.org) (ICSC)

**Parishes Share Experiences – Plans for the coming Year**

11:30 Closing Prayer



## **STEWARDSHIP TEAM MEMBER JOB DESCRIPTION**

### **Criteria:**

A baptized, practicing Catholic.

A registered member of the parish for at least one year

A participant in the ongoing life of the parish, especially Sunday Eucharist

Personally committed to the Stewardship way of life, generous with time and supports the parish out of love and gratitude

Dependable, good team worker, organized, patient

Willingness to listen, to speak honestly, and to work toward consensus

Flexibility and openness with people and ideas

Be at least eighteen years of age

Able to commit to attending most team meetings (miss no more than two per year)

### **Length of Service:**

Three-year term (plus a maximum one year extension). New members coming aboard will either replace or complement members on the existing team. The goal is to create overlap of terms so that more experienced members and new members will be rotating on and off, thereby creating a mix of more experienced and new members.

### **Team Functions:**

**Prayer** – Consistent prayer for conversion of hearts to the Stewardship way of life. All meetings begin and end in prayer

**Witness** – Examples of good stewardship in word and deed; willing to give witness talks

**Supports Pastor** – Sharing responsibility with him for ongoing Stewardship education

**Liaison** – Acts as liaison with other parish organizations and ministries to ensure that Stewardship principles are applied to all aspects of parish life

**Calendar** – Directly and through other parish ministries, schedules year-round activities to promote the practice of Stewardship

**Annual Commitment** - Assists in planning and conducting an annual commitment renewal of time, talent and treasure

**Formation** – Encourages the incorporation of stewardship education in religious education programs (including both youth and adult)

**Liturgy/Worship** – Encourages and provides materials for the incorporation of appropriate stewardship emphasis in the liturgy

**Evangelization** – Advocates for and supports evangelization efforts by the parish

**Outreach** – Advocates for and supports outreach efforts by the parish

**Evaluate** – Keep a pulse on Stewardship awareness and practice and the management of parish resources of time, talent and treasure

**Team Formation** – Attends diocesan Stewardship events, regional and/or national ICSC Stewardship Conferences to continue education for the team as well as learn about activities/ideas from other parishes and dioceses